



Cambridge University Expeditions Society

CONSTITUTION

Last reviewed: October 2020

Next review: October 2021

NAME

The Club shall be called the Cambridge University Expeditions Society.

OBJECTS

The object of the Club is to advance education and research amongst the members of the University of Cambridge by promoting travel and exploration in all parts of the world, and this purpose shall be achieved through:

- Bringing together those of like interests;
- Holding meetings at which members and others are invited to speak on aspects of travel and exploration;
- Providing such facilities as may be necessary to assist members of the Club to organise and carry out expeditions;
- Provision of a library of expedition reports, particularly those of expeditions carried out under the auspices of the Club, to be housed in a place that is freely accessible to all persons desiring access to it;
- Publication of the results of expeditions carried out under the auspices of the Club, particularly in the Cambridge Expeditions Journal, which shall be made available to the public.

OFFICERS

The officers of the Club shall be:

- The *President*;

- The *Secretary*;
- The *Junior Treasurer*, who shall be responsible for keeping a record of the Club's annual accounts and shall arrange for these to be submitted to the Junior Proctor at the end of each calendar year, in order to stay registered as a university society;
- The *Senior Treasurer*, who shall be a senior member of the University, and be invited by the President to take office each year. The Senior Treasurer will not be held liable for any debts unless specifically authorised in writing;
- The *Expeditions Co-ordinator*;
- The *Events Co-ordinator*.

All officers, with the exception of the Senior Treasurer shall be '*in statu pupillari*' if they are members of the University and may only hold office for one year. The Senior Treasurer shall be a member of the Regent House or other person approved by the Junior Proctor. No amendment to this constitution intended to alter the duties of the Senior Treasurer may pass without approval of the Junior Proctor.

HONORARY VICE-PRESIDENTS

They shall be for life, and shall be persons who have rendered great service to the Club, or who are distinguished in the field of exploration and travel. Candidates shall be duly proposed and seconded by members of the Club and be elected by a simple majority at any meeting. There shall be a maximum of five Honorary Vice Presidents at any time.

THE COMMITTEE

- The management of the Club shall be vested in the Committee, which shall consist of the President, Secretary, Senior and Junior Treasurers, the Expeditions Co-ordinator and the Events Co-ordinator, together with any other members who may be co-opted for one or more meetings;
- The Committee shall be comprised of a majority of undergraduate and postgraduate students '*in statu pupillari*';
- Five persons, excluding any co-opted members shall be a quorum;
- The Committee shall meet at least once a term;
- Minutes shall be taken by the Secretary, or their representative;
- The Committee shall have the power to appoint sub committees;
- The Committee shall have the power to suspend or cancel memberships without refund.

MEETINGS

Meetings shall be the Annual General Meeting, Special Meetings, and Ordinary Meetings.

- *Annual General Meeting*: This shall be held at the end of Lent Term. Notice of the meeting shall be given to all members of the Club, at least two weeks in advance. At the Annual General Meeting, minutes of the previous Annual General Meeting shall be read out by the Secretary, and a financial report presented by the Junior Treasurer;
- *Special Meetings*: These may be called at any time by the Committee of the Club to discuss matters of urgent importance to the Club. They may also be called by the Committee if a request has been made to the President for such a meeting by at least ten members of the Club. Notice of the meeting shall be sent to all members at least a week before the date of the meeting;
- *Ordinary Meetings*: These shall be called by the Committee, which shall give reasonable notice of their taking place.

ELECTIONS

- Elections for the offices of President, Secretary, Junior Secretary, Events Coordinator and Expeditions Co-ordinator shall be held at every Annual General Meeting;
- Nominations for these offices shall be sent to the Secretary, not later than two days before the meeting, together with the names of the proposer and seconder and a signed statement by the nominee that *she/he* accepts *their* nomination;
- At the meeting, the name of the candidates shall be read out by the Secretary;
- Their names shall also be prominently displayed in the meeting room;
- Voting shall be by a secret ballot;
- In the event of a tie in the voting, the outgoing President shall have the casting vote;
- The Senior Treasurer shall supervise the elections and arbitrate in any disputes that may arise;
- The officers shall take up their duties at the end of the meeting;
- In the event of a vacancy occurring in any elected office during the year the Committee shall have the power to co-opt a named member to fill the vacancy and shall give at least a week's notice of their intention to do so.

SUBSCRIPTIONS AND MEMBERSHIP

- Anyone may subscribe to the mailing list of the Club;
- Membership of the Club shall be available to any resident member of the University of Cambridge;
- It shall also be open to any non-member of the University wishing to partake in an expedition, at the discretion of the committee;
- Membership benefits are only granted once payment of the membership is confirmed;
- Membership fees shall only be altered at an Annual General Meeting, or Special meeting, and be approved by a simple majority of members voting at that meeting;

- A membership may suspended or cancelled by the Committee without refund if reasonable caution is provided;
- Any member may be elected to serve on the Committee of the Club, however a majority vote is required.

RESOURCES

- The loaning of Club-owned equipment must be approved by the Cambridge Expeditions Committee;
- The *Expeditions Coordinator* is responsible for the keeping of Club-owned equipment;
- In the event of membership cancellation, any loaned equipment must be returned within 7 days.

THE CAMBRIDGE EXPEDITIONS COMMITTEE

The Cambridge Expeditions Committee (CEC) exists to maintain the high standard of expeditions organised through the auspices of the Club.

- It shall have the power to approve the plans of expeditions organised through the auspices of the Club;
- Expeditions shall be comprised of members of the Club in order to gain approval from the Cambridge Expeditions Committee;
- It shall consist of a minimum of five and a maximum of ten Senior Members of the University, together with two representatives of the Club, one of whom shall be the Expeditions Coordinator, or his/her representatives;
- The Committee Members shall be appointed by the President, in consultation with the Club Committee and the Chairman of the CEC;
- The CEC shall meet at least once a year;
- The CEC shall have power to make rules for the conduct of its business.

Yellow highlighted indicates the content has been changed since 2019 review